
Stage Managers Guide

Summer 2000



THE BAND OF THE U. S. AIR FORCE RESERVE

HIGH FLIGHT

STAGING REQUIREMENTS

Arrival

The band will arrive according to the operations representative's (OPS REP) designated time. The event sponsor or point of contact should be available to meet the band upon arrival to greet and assist the Ops rep with the organization of the performance. The following are standard requirements needed to ensure the highest quality performance by High Flight.

Stage

Dimensions: Performance area should be at least 20 feet wide and 18 feet deep.

Construction: The stage or area being used must be level with a firm foundation (not grass, dirt, etc.). For outdoor sites: the performance area must be **dry**. We request a covering be provided for outdoor venues to help protect the health of band members and the safety of our equipment from direct sunlight. **NOTE:** the band cannot perform in inclement weather (including high winds); we recommend that arrangements are made for an alternate in-door site.

Cleanliness: The performance stage and dressing room areas should be cleaned before the arrival of the band. If the band is performing on a stage with other entertainers (i.e. festivals, picnics, park concerts, etc), please ensure the area is cleared of all other equipment and events prior to the band's designated set up time.

Access: The stage should be accessible without the use of stairs (ramp, dock, freight elevator, etc). If any center doorpost needs to be removed, please have the tools available to do so. Parking must be provided for one large passenger van, and one fifteen (15) foot equipment truck. We will also need a **secured** storage area to store unused equipment and empty cases. This area must be on the same level as stage or the closest proximity.

Set-up/Sound-check: Normally, the band can set-up their equipment in approximately two hours. However, due to the complexity of downloading the equipment to difficult performance areas and other unforeseen delays, it could possibly take up to three (3) hours to complete the set-up and sound check. **NOTE:** The band **MUST** perform an audible sound-check (play live music) prior to the performance. Please notify all persons working or having meetings in, or near this area. This will alleviate our sound-check being delayed and extending the set-up time.

Electrical: Outlets must be directly accessible within 10 feet of stage. The minimum is four (4) independent 120v 20amp AC circuits with Edison outlets. Power must be turned on and available at time of band's arrival. We request you have an electrician or qualified technician available upon our arrival to take care of any minor discrepancies that might occur.

Lighting: We request the use of any special effect lighting you have available. Please inform our Productions Rep and have someone familiar with the system available during band's setup. If you have follow-spot lights that can be utilized, please designate someone who can operate system during band's performance.

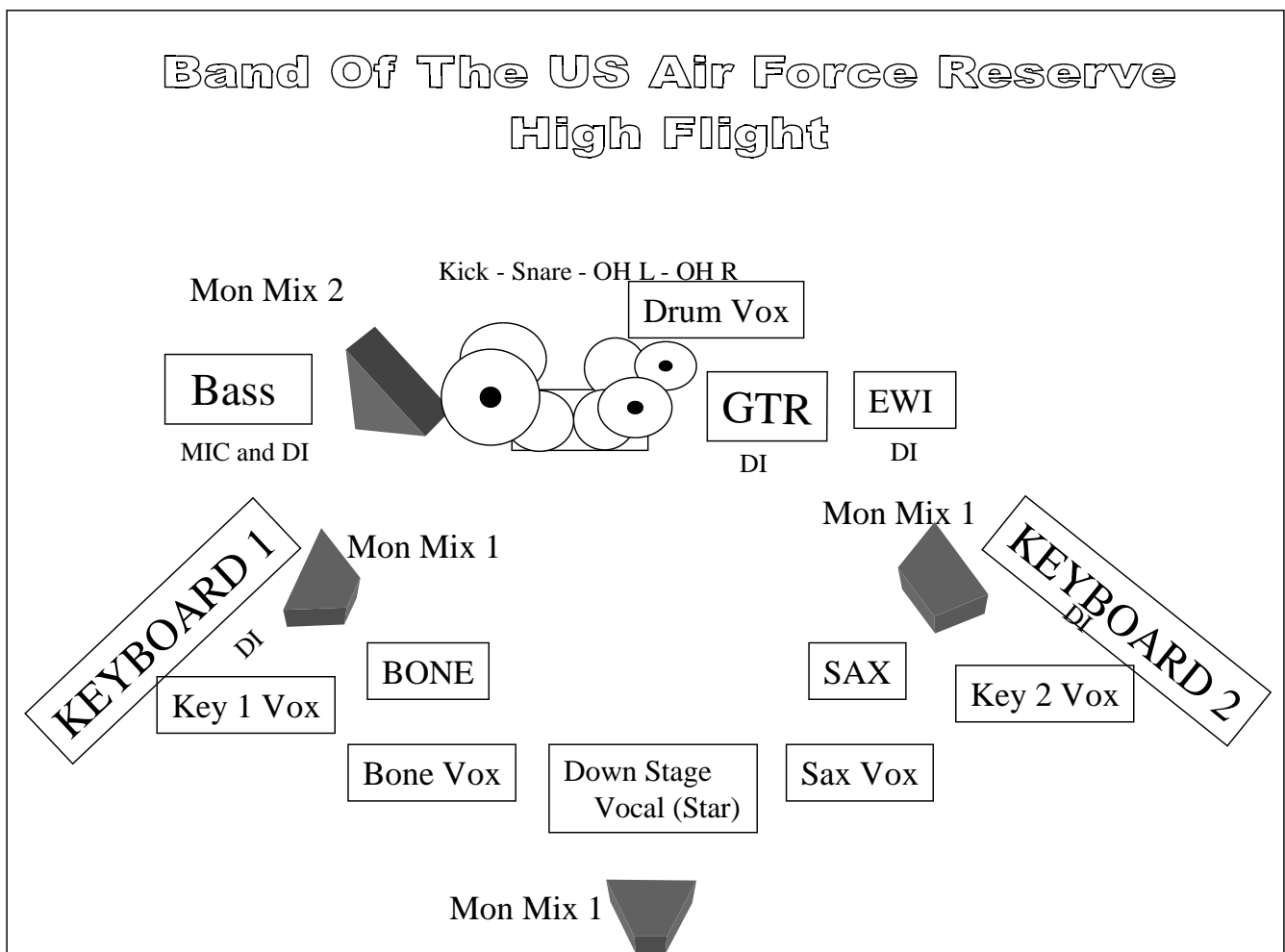
Audio: For most performances, High Flight will use it's own sound system and technician. The position of the audio console is ideally located approximately 50 feet in front of the band performance stage in the audience area; if this is not practical, please coordinate through the band's production staff. A large electrical cable (audio-snake) will be run from the stage to the audio console position. The minimum dimensions must be a 3 x 5 feet area. When desirable for our performance, or if agreed upon by local technician and band, the house system may be used. This must be coordinated with band's production staff at least 30 days before performance.

Dressing Rooms

Two secured dressing rooms in close proximity to the stage area are needed for approximately eight males and two females. Please inform the Ops Rep of any rules concerning smoking, eating, etc.

Contact

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<u>Channel</u>	<u>Instrument</u>	<u>Mic</u>	
1	Kick	RE20	
2	Snare	57	
3	OH	81	
4	Electric Bass	DI	
5	Accoustic Bass	81	
6	Guitar	DI	
7	EWI	DI	
8	Key 1	DI	
9	Key 2	DI	
10	Bone	clip	
11	Sax	clip	
12	Drum VOX	58	
13	Key 1 VOX	58	
14	Sax VOX	58	
15	STAR VOX	58	
16	Bone VOX	58	
17	Key 2 VOX	58	